

Steps of Filing RTI Online in SRI KRISHNADEVARAYA UNIVERSITY

HERE'S A STEP BY STEP GUIDE TO FILE AN RTI APPLICATION FOR SRI KRISHNADEVARAYA UNIVERSITY

- Write a formal application may be typed or neatly hand-written, wherein mention atop "Application under RTI act 2005".
- You can write RTI application in English, Hindi or the official language of the area. Address the application to "THE PIO".
- Write the name of the office from which you seek information, and the complete, correct address as "TO THE PIO O/O THE REGISTRAR SRI KRISHNADEVARAYA UNIVERSITY, ANANTAPUR ANDHRA PRADESH PIN CODE- 515003".
- State your request in the form of specific, detailed questions. Ask for documents or extracts of documents, if required. To obtain documents, the applicant has to make a payment of Rs. 2 per page.
- Attach Government RTI Fee in the form of IPO/DD/MO etc as applicable with the RTI Application. Pay fee to "The REGISTRAR, SRI KRISHNADEVARAYA UNIVERSITY, ANANTAPUR".
- Provide your full name and address, contact details, email address and sign the application clearly. Put in the date and the name of your town.
- Take a photocopy for your future references. At the end of the application make a declaration that you are an Indian citizen.
- The law mandates that information be provided within 30 days. If this does not happen, you can file an appeal. The first appeal should be addressed to "The Appellate Authority" with the name of the department and the address. The appellate authority is mandated to revert in 45 days from the date of receipt of the appeal. If the Appellate authority refuses/fails to reply, further appeals lie with the Information Commission, the Chief Information Commissioner, State/Central Information Commission.

Public Information officer (PIO) of SRI KRISHNADEVARAYA UNIVERSITY

It is mandatory to send RTI to the right public information officer. PIO of SRI KRISHNADEVARAYA UNIVERSITY is given below...

THE PIO

THE REGISTRAR

SRI KRISHNADEVARAYA UNIVERSITY, ANANTAPUR

Address of SRI KRISHNADEVARAYA UNIVERSITY

TO

THE PIO

O/O THE REGISTRAR

SRI KRISHNADEVARAYA UNIVERSITY, ANANTAPUR

ANDHRA PRADESH PIN CODE- 515003