



SRI KRISHNADEVARAYA UNIVERSITY

Ananthapuramu – 515 003, Andhra Pradesh, India

CENTRAL STORES & MAINTENANCE SECTION

Web Tender/CS&MS/Stationery Items/Annual Rate Contract/2024

Dated: 20-06-2024.

STATIONERY ITEMS - LOCAL TENDER FORM

This University inviting sealed quotation for supply of the '*Stationery Items*' (enclosed **ANNEXURE-I**) for various Offices/Departments/Sections in the S.K. University for the financial Year 2024-25 on annual rate contract basis.

Terms & Conditions:

1. The rates quoted by the quotationer shall undertake to supply the '*Stationery Items*' for the Financial Year 2024-25 from the date of approval of the lowest rates.
2. The quotation shall reach to this office by **Registered Post** only within the specified date and any postal delay will not be entertained.
3. The quotationer shall submit the quotation on the original letter head of the firm and also quote GST No. and those who have not registered GST need not to send their quotation.
4. The sealed cover should be superscribe on the top of the Cover **QUOTATION TO SUPPLY OF '*Stationery Items*'**, in the name of the Registrar, S.K. University, Anantapuramu.
5. The last date for receipt of quotation is fixed on **08-07-2024**.
6. The quotations will be opened on the same day at 3.30 pm and send your representative in the regard.
7. The University will reserve its right to reject any or all quotations or to accept any quotation wholly or partially according to the lowest price and quality.


REGISTRAR
Registrar
Sri Krishnadevaraya University
ANANTHAPURAMU-515 055.

ANNEXURE -I

Sl.No	Name of the Stationery Item	Rate per Each Including GST	Remarks
1.	Apsara Pencils		
2.	Audit Pencils HP		
3.	Camel stamp pad Big		
4.	Camel stamp pad medium		
5.	Camel ink 100 ml		
6.	Binding Gum		
7.	Brown paper Mysore 32 kg (sheets)		
8.	Big size cutter with handle		
9.	Calculator 12 digits (Citizen make)		
10.	Cardboard sheets (thick)		
11.	Cello pens (Blue, Black & Red)		
12.	Cello point pens (Blue, Black & Red)		
13.	Cells AA Size (Nippo)		
14.	Cells AAA Size (Nippo)		
15.	Chalk pieces (color)		
16.	Chalk pieces (white) Non Dust		
17.	China cutters (Plastic / Metal handle)		
18.	Cloth line covers 16x12 size		
19.	Cloth line covers 15x11 size		
20.	Cloth line covers 12x10 size		
21.	Cloth line covers 12x5 size		
22.	Cloth line covers 9x4 size		
23.	Cloth line covers 6x4 size		
24.	Color Photostat paper A4 size 75 GSM/85 GSM (Green, Blue, Pink)		
25.	Drawing sheets for binding		
26.	Dusters (Black Board)		
27.	Dusters (White Board)		
28.	Erasers Natraj Medium (pencil rubber)		
29.	Executive Bond Paper 75 GSM, 85 GSM		
30.	Fevistic 15gms		
31.	Filling pads (tulasi)		
32.	Filling wrappers		
33.	Gum (maida)		
34.	Gum bottles camel 150ml		
35.	Gum tape Brown 2 inch tape		
36.	Gum tape Brown 1 inch tape		
37.	Gum tape white 2 inch tape		
38.	Gum tape white 1 inch tape		
39.	Hardboards 2 pounds		
40.	Hardboards 1 pounds		
41.	Highlight pens		
42.	Iron scales		
43.	Jayalakshmi Ruled Books 70 GSM ledger paper 4 sq & 6 sq		
44.	L Folders A4 Size		
45.	L Folders FS (Legal) Size		
46.	Luxor Fine Writer 05 mm (Sky Blue)		
47.	Marker pen (Blue, Black, Green)		
48.	Mysore craft covers 16x12 size		
49.	Mysore craft covers 15x11 size		
50.	Mysore craft covers 12x10 size		
51.	Mysore craft covers 12x5 size		
52.	Mysore craft covers 9x5 size		
53.	Mysore craft covers 6x4 size		
54.	Nataraj pencils		
55.	Navatal lock (godrej)		
56.	Numbering beds		
57.	Numbering ink		
58.	Numbering machine		
59.	Naphthalin Balls		
60.	Officer writing pad (Nayagara)		
61.	Paper Napkins		
62.	Paper cups 250 ML		
63.	Paper Plates		
64.	Paper weights (Rubber/Glass)		
65.	Pencil sharpeners Natraj		
66.	Photostat paper A3 size Andhra copier		
67.	Photostat paper A4 size Andhra copier		

68.	Photostat paper fullscale (legal) Andhra copier		
69.	PILOT Hi-Tec point 05mm (Black Blue, Green)		
70.	Pokers (Steel / plastic handle)		
71.	Polymer binding thread		
72.	Punching machine, Single Hole		
73.	Punching machine, Double Hole		
74.	Reynolds liquid pens (Green, Blue, Black & Red)		
75.	Rubber bands		
76.	Ruled BIG note books 200 pages (binding)		
77.	Ruled SMALL note books 200 pages (binding)		
78.	Ruled SMALL note books 200 pages		
79.	Scissors, Medium sizes (Godrej)		
80.	Sketch pens, all mix		
81.	Small size flask 1 litre (Milton)		
82.	Stapler Machine (DS-12S/17) Big Kangaroo make		
83.	Stapler Pins (DS-12S/17)		
84.	Stapler Machine (HD-23 S24) Kangaroo make		
85.	Stapler Pins (HD-23 S24)		
86.	Stapler Machine (HD 45) Medium Kangaroo make		
87.	Stapler Pins (HD 45) Medium Kangaroo make		
88.	Stapler machine (HP 10D) Small Kangaroo make		
89.	Stapler pins No: 10 Max Kangaroo make		
90.	Sticky Notes, Medium size		
91.	Sticky Notes, Big size		
92.	Tags Big		
93.	Tags Small		
94.	Twine balls (white thread)		
95.	Twine thread for binding		
96.	Twinepuri (jute thread)		
97.	Uniball pens (Green, Blue, Black & Red)		
98.	Uniball pens ink (Green, Blue, Black & Red)		
99.	Unruled Long note books 200 pages (Binding)		
100.	Vim powder		
101.	Water Bottles		
102.	Wax		
103.	White board marker		
104.	White Fluid (Pens/Bottles)		
105.	White paper per ream 43x69, 60GSM 9.9 kgs		
106.	Writing pads decolam		
107.	10x12x1 80 GSM computer paper with emblem		
108.	10x12x2 70 GSM computer paper		
109.	10X12X3 60 GSM (with emblem)		
110.	15x12x2 70 GSM (with emblem) Tabulation		
111.	15x12x1 80 GSM (with emblem) Tabulation		
112.	Canon laserjet 103/303/703 toner cartridge (Compatible)		
113.	EPSON DLQ 3500 Dot Matrix Printer cartridge (Compatible)		
114.	EPSON DLQ 3500 Printer cartridge (refilling) (Compatible)		
115.	EPSON LQ 2180 printer cartridge (Compatible)		
116.	HP Color Laser jet M551 Cartidge-CE400A-Black (Compatible)		
117.	HP Color Laser jet M551 Cartidge-CE400A-Cyan (Compatible)		
118.	HP Color Laser jet M551 Cartidge-CE400A-Yellow (Compatible)		
119.	HP Color Laser jet M551 Cartidge-CE400A-Magenta (Compatible)		
120.	HP Laser jet cartridges (M227sdn-30A) (Compatible)		
121.	HP Laser jet Pro MFP M227sdn Printer Cartridge:(T230A) (Compatible)		
122.	HP Laserjet MFP E-82550 Printer Cartridge-Black-W9014MC (Compatible)		
123.	HP Laserjet MFP E-82550 Printer Cartridge-Black-W9037MC (Compatible)		
124.	Ricoh im 2702 Cartridge -Black (Compatible)		
125.	HP Laserjet P3015 - Black Cartridge - 55A (Compatible)		
126.	HP Laserjet P1108 - Black Cartridge - 88A (Compatible)		
127.	Canon Image Runner C3320 Cartridges NPG 67 - Cyan, Maenta, Yellow, Black (set of 4) (Compatible)		
128.	Canon IR 4225 - Black Cartridge Black (Compatible)		
129.	Canon 2525W Toner Catridge - Black (Compatible)		

130.	HP Laser jet 5200N toner cartridge (16A) (Compatible)		
131.	HP Laser jet 4350 toner cartridge (Compatible)		
132.	HP Laser jet 1100 toner cartridge (Compatible)		
133.	HP Laser jet 1022 toner cartridge (12A) (Compatible)		
134.	HP laser jet cartridge (55A) (Compatible)		
135.	HP Laser jet 1007p toner cartridge(78-A) & (79-A) (Compatible)		
136.	HP Laser jet 1007p toner cartridge(88-A) (Compatible)		
137.	HP Laser jet P1606dn toner cartridge(88-A) (Compatible)		
138.	HP colorlaserjet CP1215 toner cartridgeCB540A, CB541A, CB542A, CB543A Black(Compatible)		
139.	HP color laserjet CP1215 toner cartridge Colour (Compatible)		
140.	HP color Laser jet M551 toner cartridge (CE400A-K, CE401A-C, CE402A-Y, CE403A-M) Black (Compatible)		
141.	HP color Laser jet M551 toner cartridge Colour (Compatible)		
142.	HP color Laser jet MFP E77825 toner cartridge W9190MC - Black (Compatible)		
143.	HP color Laser jet MFP E77825 toner cartridge W9191MC - Cyan (Compatible)		
144.	HP color Laser jet MFP E77825 toner cartridge W9192MC - Yellow (Compatible)		
145.	HP color Laser jet MFP E77825 toner cartridge W9193MC - Magenta (Compatible)		
146.	Samsung Pro Express M3370FD - ML203L Cartridge (Compatible)		
147.	Samsung Pro Express 460FW Cartridge (Compatible)		
148.	Pen-Drives (Kingston / Scandisk /Sony) 64 GB		
149.	USB printer sharer		
150.	USB 1TB Hard disk) External		


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